

**Fairfield City School District:  
Excellence, preparation for life, opportunities for all!**

**BOARD OF EDUCATION MEETING AGENDA**

**June 28, 2022**

**REGULAR SESSION 6:30 PM  
CATHERINE D. MILLIGAN COMMUNITY ROOM  
FAIRFIELD SENIOR HIGH SCHOOL**

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CALL TO ORDER

ROLL CALL

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

PLEDGE OF ALLEGIANCE – Scott Clark

PRESENTATIONS/RESOLUTIONS

A. Student Survey Data – Joe Markiewicz, Fairfield Prevention Coalition

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes of public participation may be permitted at each meeting. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Professional

1. Resignations

- a. Katherine Burlew, North, Intervention Specialist  
(effective at the end of the 2021-2022 school year; for personal reasons)
- b. Jennifer Guenther, Senior High, Intervention Specialist  
(effective at the end of the 2021-2022 school year; for personal reasons)
- c. Shelby Jones, East, Preschool Intervention Specialist  
(effective at the end of the 2021-2022 school year; for personal reasons)
- d. Asha Lambert, Compass, Assistant Principal  
(effective at the end of the day June 30, 2022; to accept another position with the District)

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- e. Lisa LaVigne, West, Preschool Intervention Specialist  
(effective at the end of the 2021-2022 school year; for personal reasons)
  - f. Christine McIntosh, Compass, Intervention Specialist  
(effective at the end of the 2021-2022 school year; for personal reasons)
  - g. Michelle Osborne, Crossroads, 6<sup>th</sup> grade Math  
(effective at the end of the 2021-2022 school year; for personal reasons)
  - h. Nicole Rosenbeck, North, 4<sup>th</sup> grade ELA & Social Studies  
(effective at the end of the 2021-2022 school year; for personal reasons)
  - i. Heather Tash, Crossroads, Assistant Principal  
(effective at the end of the day June 30, 2022; to accept another position with the District)
  - j. Elyse Terrell, Crossroads, 8<sup>th</sup> grade ELA  
(effective June 28, 2022; for personal reasons)
  - k. Leah Tillman, Creekside, 6<sup>th</sup> grade Science  
(effective at the end of the 2021-2022 school year; for personal reasons)
2. Extracurricular Correction 2021-2022
- a. **Senior High – Correction from May 19, 2022**  
Michael Chacksfield, Track, Assistant 50% (corrected from 100% contract to 50% contract)
3. Employment
- a. Molly Burch, Crossroads, 6<sup>th</sup> grade ELA  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - b. Hope Cornelius, Compass, 5<sup>th</sup> grade Math  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - c. Kayla Glace, West, Preschool Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a new position)
  - d. Kadie Henry, Compass, EL Teacher  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)

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- e. Beth Hensley, Crossroads, 6<sup>th</sup> grade ELA  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - f. Ann Jameson, Freshman, Science  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - g. Hunter Krause, Creekside, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - h. Asha Lambert, Compass, Principal  
(recommended for a new two-year administrative contract effective July 1, 2022 - June 30, 2024, for 213 days, on the professional administrative salary range 2 for a replacement position)
  - i. Evan Lawson, Freshman, Science  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - j. Nichole McDivitt, Crossroads, 7<sup>th</sup> grade Math  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - k. Lauren Osborne, Central, 3<sup>rd</sup> grade ELA  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - l. Erika Pfeuffer, North, Music  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - m. Samantha Pfirrmann, Crossroads, 6<sup>th</sup> grade ELA/Social Studies  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - n. Laura Roberts, Creekside, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - o. Michelle Roberts, South, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)

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- p. Jennifer Roth, District, Preschool Itinerant Intervention Specialist, additional 17% contract  
(recommended for an additional percentage to her continuing contract for the 2022-2023 school year, effective August 12, 2022; This brings her to a 67% continuing contract status)
  - q. Jennifer Skinner, Crossroads, Guidance Counselor  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - r. Austin Staton, Creekside, 6<sup>th</sup> grade Math  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - s. Abby Stephenson, Crossroads, 6<sup>th</sup> grade Math/Science  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - t. Mirella Stewart, District, Speech Language Pathologist  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - u. Kristen Stonerook, Compass, 5<sup>th</sup> grade Math/Science  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - v. Heather Tash, District, Instructional Specialist  
(recommended for a new two-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - w. Jennifer Willicut, Compass, Assistant Principal  
(recommended for a new two-year administrative contract effective July 1, 2022 - June 30, 2024, for 203 days, on the professional administrative salary range 1 for a replacement position)
  - x. Lily Zhu, Senior High, Mandarin, 50%  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - y. Special Education Extended School Year 2021-2022

Hannah Hudson

(The above-named person is recommended for employment as a teacher for the 2022 special education extended school year as needed at the rate of \$32.25 per hour from June 2022 through August 2022, specific dates to be determined.)

- z. Extracurriculars 2021-2022

**Senior High**

Michael Chacksfield, Track, Head Coach 10%

- aa. Home Instructors 2021-2022

Amy Touassi

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$32.25 per hour, effective for the 2021-2022 school year.)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations: \_\_\_\_\_; 2nd \_\_\_\_\_**

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion \_\_\_\_\_.**

**B. Personnel – Support**

**1. Resignations**

- a. Lisa O’Brien, South, Educational Assistant  
(effective the end of the 2021-2022 school year; for personal reasons)
- b. Allison Muller, West, Educational Assistant  
(effective the end of the 2021-2022 school year; for personal reasons)

**2. Unpaid Leaves of Absence**

- a. Tonya Blevens, Maintenance, Custodian  
(extension of Unpaid Leave of Absence starting June 1, 2022 through August 31, 2022; for personal reasons)
- b. Danielle Jones, Transportation, Bus Driver  
(extension of Unpaid Leave of Absence starting June 2, 2022 through September 1, 2022; for personal reasons)
- c. Gail Kimball, North, Educational Assistant  
(effective .5 day March 24, 2022, March 25, 2022, April 3, 2022 through April 8, 2022, April 14, 2022; for personal reasons)
- d. Dawn Smiddy, Transportation, Bus Driver  
(effective May 18, 2022 through May 26, 2022; for personal reasons)

- e. Janet Watts, Transportation, Educational Assistant  
(effective June 11, 2022 through August 2, 2022; for personal reasons)

3. Employment

- a. Teresa Hauser, Freshman, Custodian  
(effective June 29, 2022; previously temporary custodian; for a replacement position)
- b. Derrick Holt, West, Custodian  
(effective June 8, 2022; previously temporary custodian; for a replacement position)
- c. Pamela Null, Creekside, Educational Assistant  
(effective August 12, 2022; for a replacement position)
- d. William Shoemaker, Senior High, Custodian  
(effective June 15, 2022; previously temporary custodian; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

C. Items for Board Discussion

- 1. Student Meal Prices for the 2022-2023 School Year – Liz Wellman
- 2. Board Policy
  - a. CCA – Organizational Chart – Billy Smith
- 3. Early Literacy Training Coach for Dyslexia Law – Billy Smith

D. Items for Board Action

- 1. Recommend approval of the following Board Policy:
  - a. DID: Inventories (Fixed Assets)
- 2. Recommend approval of the following Job Descriptions:
  - Intramural Volleyball Coach, Central House (Tribal) Coordinator, Freshman

Dance Team, Assistant Coach, Senior High  
 After School Tutoring Coordinator, Creekside  
 Intramural Soccer Coach, 6<sup>th</sup> Grade, Creekside  
 Wrestling, Head Coach, Boys & Girls, Senior High  
 Softball Assistant, Freshman  
 Volleyball, Varsity Head Coach, Boys, Senior High

3. Recommend approval of the following resolution/agreement to provide services by the Butler County Educational Service Center to the Fairfield City School District:

**RESOLUTION FOR SERVICES WITH  
 BUTLER COUNTY EDUCATIONAL SERVICE CENTER**

**WHEREAS**, the Board of Education desires to enter into an agreement with the Butler County Educational Service Center (“BCESC”) to provide services delineated in the Agreement pursuant to the Ohio Revised Code § 3313.845.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Fairfield City School District (FCSD):

**SECTION I**

The Board of Education hereby authorizes and approves the Agreement with the Butler County ESC for the provision of services. BCESC shall furnish services to the Fairfield City School District (“FCSD”).

FCSD agrees to pay the BCESC for the contracted services as listed in Exhibit A and B of this Contract in the amount of \$3,122,123.68.

The Parties may agree through their designated representatives to modify the services and programs, subject to the availability of qualified staff and resources. If amended, a copy of the revised Summary of Services shall be signed by the Parties to this Agreement or their designees and shall supersede and take the place of any prior Summary of Services.

Modifications requiring an increase or decrease in staffing levels, services, programs and/or materials that occur after the start of the next school year are subject to the ability of the Butler County ESC to reassign staff and redistribute services and materials without costs to the Butler County ESC.

In the event the Board of Education requests a decrease in services, the Board of Education will remain responsible for all costs including but not limited to staff compensation and materials pending the completion of alternate staffing assignments and redistribution of services and materials to other clients of Butler County ESC. The Butler County ESC will not unreasonably delay staff reassignment or redistribution of materials.

Conditions of this agreement are subject to appropriate funding to the Butler County Educational Service Center to render said services.

This Agreement will be in effect for one school year, commencing July 1, 2022, and ending June 30, 2023.

Administration coordination for this agreement will be the responsibility of designated individuals of FCSD and the BCESC. These individuals will be responsible for the implementation and monitoring of this contract and will meet regularly to review the progress of the agreement.

This Agreement may not be amended, changed or modified in any respect whatsoever except in writing signed by all of the parties.

This Agreement constitutes and expresses the entire agreement and understanding between the parties concerning the subject matter of this contract. This Agreement will supersede all prior and contemporaneous discussions, promises, representations, agreements and understandings relative to the subject matter of this Agreement. (The agreement was previously provided to the Board.)

- 4. Recommend approval of the agreement between the Butler County Educational Service Center and Fairfield City School District for the services of one additional Success Program Liaison, effective August 1, 2022 – July 31, 2023, at a cost not to exceed \$62,694.00. (The agreement was previously provided to the Board.)
- 5. Recommend approval of the new IRS mileage rate of 62.5 cents per mile, effective July 1, 2022.
- 6. Recommend approval of the addendum to Assistant Principal Roxanna Woyat’s contract effective July 1, 2022 through August 31, 2022 to act as substitute principal.

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**TREASURER’S RECOMMENDATIONS AND REPORTS**

A. Recommend approval of the minutes of the following meetings:

- May 5, 2022 – Regular Work Session Meeting
- May 19, 2022 – Regular Meeting
- June 2, 2022 – Regular Work Session Meeting

B. Recommend approval of the financial reports for the month of May 2022.

C. Recommend approval of the 2021-2022 Amended Appropriations Resolution.



D. Recommend approval of the 2022-2023 Annual Appropriations Resolution.

E. Recommend approval of the following donations:

1. A donation of \$16,281.94 from Fairfield West Elementary School PTC to Fairfield West Elementary School to be used towards the purchase of a digital sign.
2. A donation of \$384.00 from Fairfield West Elementary School PTC to Fairfield West Elementary School to be used towards the purchase of preschool playground equipment.
3. A donation of \$1,826.00 from Fairfield West Elementary School PTC to Fairfield West Elementary School to be used for Positive Behavior Intervention Supports rewards.
4. A donation of \$6,000.00 from Fairfield East Elementary School PTC to Fairfield East Elementary School to be used for playground equipment.
5. A donation of \$250.00 from Fairfield High School Tempo Club to Fairfield South Elementary School to be used for drama club productions.
6. A donation of six books valued at \$60 from Kim and Bonnie Nuxhall to the Fairfield City School District to be used at the six elementary schools.

**Total donations for 2022: \$26,467.94**

F. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
986	Audiometer	Creekside Middle
13254	Kiln	Creekside Middle
13977	Piano	Creekside Middle
14499	Upright Piano	High School
26899	AED	High School
26901	AED	High School
36690	Audiometer	High School
36888	Audiometer	High School
85760	Audiometer	High School
12B2398	Audiometer	High School
SN# N137242	Bari Saxophone	High School
SN# 160262	Upright Piano	High School

G. Recommend approval of the following fund to fund advances:

\$206,243.26

From: 001-0000 General Fund

To: 001-9059 Summer School

Purpose: Expenditures exceeded revenues for FY2022

\$8.73

From: 001-0000 General Fund

To: 018-914C Public School Support Autism - Central

Purpose: Expenditures exceeded revenues for FY2022

\$30,883.49

From: 001-0000 General Fund  
To: 018-950H Public School Support - High School  
Purpose: Expenditures exceeded revenues for FY2022

\$1,705.51

From: 001-0000 General Fund  
To: 018-954H Parking Pass Fund – High School  
Purpose: Expenditures exceeded revenues for FY2022

\$1,493.33

From: 001-0000 General Fund  
To: 018-957W Public School Support - West  
Purpose: Expenditures exceeded revenues for FY2022

\$1,351.04

From: 001-0000 General Fund  
To: 019-9122 Butler County United Way – FY2022  
Purpose: Waiting on payment.

\$8,038.37

From: 001-0000 General Fund  
To: 200-950H Annual – High School  
Purpose: Expenditures exceeded revenues for FY2022

\$582.03

From: 001-0000 General Fund  
To: 200-952H Asian Club – High School  
Purpose: Expenditures exceeded revenues for FY2022

\$1,943.22

From: 001-0000 General Fund  
To: 200-957F Yearbook Fund – Freshman  
Purpose: Expenditures exceeded revenues for FY2022

\$55.21

From: 001-0000 General Fund  
To: 200-970R National Junior Honor Society  
Purpose: Expenditures exceeded revenues for FY2022

\$992,908.56

From: 001-0000 General Fund  
To: 300-950H Athletic Fund – High School  
Purpose: Expenditures exceeded revenues for FY2022

\$6,424.27

From: 001-0000 General Fund  
To: 300-951S Soccer Tournament – High School  
Purpose: Expenditures exceeded revenues for FY2022

\$1,294.55

From: 001-0000 General Fund  
To: 300-954F Athletic Fund – Freshman  
Purpose: Expenditures exceeded revenues for FY2022

\$17,000.00

From: 001-0000 General Fund  
To: 439-9022 Early Childhood Education – FY2022  
Purpose: Waiting on payment

\$11,423.75

From: 001-0000 General Fund  
To: 461-9022 High Schools That Work – FY2022  
Purpose: Waiting on payment

\$5,205.29

From: 001-0000 General Fund  
To: 499-9022 School Psych Intern Grant – FY2022  
Purpose: Waiting on payment

\$135,000.00

From: 001-0000 General Fund  
To: 499-9222 School Bus Purchase Fund – FY2022  
Purpose: Waiting on payment

\$555,014.20

From: 001-0000 General Fund  
To: 507-9022 ARP ESSER – FY2022  
Purpose: Waiting on payment

\$1,158,052.19

From: 001-0000 General Fund  
To: 507-9121 ESSER II Grant – FY2022  
Purpose: Waiting on payment

\$1,200.22

From: 001-0000 General Fund  
To: 507-9222 ARP Homeless Grant – FY2022  
Purpose: Waiting on payment

\$181,595.26

From: 001-0000 General Fund  
To: 516-9022 IDEA Part B – FY2022  
Purpose: Waiting on payment

\$73,208.52

From: 001-0000 General Fund  
To: 516-9122 ARP IDEA Part B – FY2022  
Purpose: Waiting on payment

\$16,644.63

From: 001-0000 General Fund  
To: 536-9022 Title I – Non-Comp Supp School – FY2022  
Purpose: Waiting on payment

\$64,161.70

From: 001-0000 General Fund  
To: 551-9022 Title III – Limited English – FY2022  
Purpose: Waiting on payment

\$10,479.88

From: 001-0000 General Fund  
To: 551-9122 Title III Immigrant – FY 2022  
Purpose: Waiting on payment

\$130,383.93

From: 001-0000 General Fund  
To: 572-9022 Title I – FY2022  
Purpose: Waiting on payment

\$31,324.58

From: 001-0000 General Fund  
To: 572-9122 Title I – Expanding Opportunities – FY2022  
Purpose: Waiting on payment

\$10,004.02

From: 001-0000 General Fund  
To: 584-9022 Title IV-A – FY2022  
Purpose: Waiting on payment

\$3,425.91

From: 001-0000 General Fund  
To: 587-9022 Early Childhood Special Ed – FY2022  
Purpose: Waiting on payment

\$2,263.71

From: 001-0000 General Fund  
To: 587-9222 ARP IDEA Early Childhood Special Ed – FY2022  
Purpose: Waiting on payment

\$103,509.80

From: 001-0000 General Fund  
To: 590-9022 Title II-A – FY2022  
Purpose: Waiting on payment

\$11,047.77

From: 001-0000 General Fund  
To: 599-9222 Fairfield Prevention Coalition CARA Grant - FY2022  
Purpose: Waiting on payment

\$8,020.71

From: 001-0000 General Fund  
To: 599-9322 Fairfield Prevention Coalition Grant – FY2022  
Purpose: Waiting on payment

H. Recommend approval of the following fund to fund transfers:

\$308,393.33

From: 001-911A General Fund-Energy  
To: 003-911A HB264 Energy Bond Fund  
Purpose: Balance to transfer for bond payments

\$15,000.00

From: 020-9009 Central Latchkey  
To: 020-9001 District Latchkey  
Purpose: Expenditures exceeded revenues for FY2022

\$15,000.00

From: 020-9010 North Latchkey  
To: 020-9001 District Latchkey  
Purpose: Expenditures exceeded revenues for FY2022

\$4,439.43

From: 020-9012 West Latchkey  
To: 020-9001 District Latchkey  
Purpose: Expenditures exceeded revenues for FY2022

\$15,000.00

From: 020-9013 Compass Latchkey  
To: 020-9001 District Latchkey  
Purpose: Expenditures exceeded revenues for FY2022

\$15,000.00

From: 020-9015 East Latchkey  
To: 020-9001 District Latchkey  
Purpose: Expenditures exceeded revenues for FY2022

\$15,000.00

From: 020-9113 Compass Summer Latchkey  
To: 020-9001 District Latchkey  
Purpose: Expenditures exceeded revenues for FY2022

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley** \_\_\_\_\_ **Berding** \_\_\_\_\_ **Clark** \_\_\_\_\_ **Gundrum** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

ASSISTANT SUPERINTENDENT’S RECOMMENDATIONS

A. Personnel – Professional

1. Resignation

- a. Kyle Smith, Freshman, Social Studies  
(effective at the end of the 2021-2022 school year; for personal reasons)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter
- B. Butler Tech – Brian Begley
- C. Student Achievement – Jerrilynn Gundrum
- D. Parks and Recreation – Scott Clark
- E. Planning Commission – Billy Smith

ANNOUNCEMENTS

July 4, 2022 – Independence Day – All Buildings Closed  
 July 14, 2022 - Board Meeting (Regular Session), 6:30 PM, Fairfield Senior High School,  
 Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

ADJOURNMENT

**Motion to adjourn:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President adjourns meeting at** \_\_\_\_\_ **P.M.**